

**MINUTES OF THE MEETING OF SHAWBURY PARISH  
COUNCIL HELD IN THE VILLAGE HALL ON TUESDAY  
DECEMBER 14<sup>TH</sup>. 2010 at 7.00pm.**

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**Public Session:**

No members of the public were in attendance and no issues were raised.

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Prior to the start of the meeting the Clerk informed Members that he had received a resignation letter from Simon Jones. He feels unable to continue because of the amount of work generated as a Cabinet member of Shropshire Council. He would attend Parish Council meetings as often as possible in his role of Shropshire Councillor.

Clerk had discussed the resignation with the Returning Officer and it had been agreed to advertise the vacancy early in the New Year.

**Present**

Mrs. J. Manley (Chairman)

Mrs. S. Dove

Mr. D. Baldwin

Mr. D. Roberts

Mr. J. Kennedy

Mr. A. Brown

Mr. S. Dodd

Mrs. T. Howells

**In Attendance:**

The Parish Clerk

**10/147 Apologies:**

Apologies were received and accepted from Mrs. F. Medley, Mr. S. Jones, Mr. R. Pinches, Mr. R. Bailey and MACR G. Longmuir (RAF Shawbury)

**10/148 Declaration of Personal or Prejudicial Interests:**

No declarations were made.

**10/149 Minutes of Meeting held on November 9<sup>th</sup>. 2010:**

The minutes of the meeting, having been circulated, were approved and signed by the Chairman as a true record.

**10/150 Matters Arising:**

**(a)Highways (10/138(a)).**

David Limb (Highways Engineer) had promised to take action over the problems raised. The only action taken so far was the repair to the pothole in Whitelodge Park but the work was so poor that by the end of the day all the material used had become loose again. Clerk has reported this to the Highways Engineer.

**(b) Application for grant aid for Cycle Track (10/129(2))**

Clerk reported that he had spoken to the Youth Officer and he had stated that he hoped to get approval during the school Christmas holidays.

(c) Toilet Facilities (10/129(6)):

Mr. Houlihan had contacted the Clerk and advised him that he had total responsibility for all aspects of the Elephant & Castle Public House. Modernisation of the pub had taken place before the requirement to provide disabled toilet facilities and there were no plans to install any. No reply had been received from the Parochial Church Council.

It was decided to take no action at present and to review the situation in the New Year.

(d) Burial Ground (10/129(8)):

A copy of the Council's regulations had been sent to the Vicar with a request that they were issued to the relatives/representatives of anyone being buried in the Council Burial Ground. Clerk thanked all those who had suggested modifications to the letter being sent to the relatives of those already buried there and the Chairman confirmed that she would sign the letters and deliver them in the New Year.

(e) Village Design Statement (10/113)

As Mr. Brown was not in attendance for this item it was decided to postpone discussion until the next meeting.

(f) CCTV (10/136)).

There had been no response from Mr. Paul Clarke or Mr. Dave Roberts regarding the possibility of Mr. Dodd and Mrs Medley checking that the system was working.

The library service was hopeful that arrangements could be made to access the Shawbury Library broadband but there were central government constraints that needed to be clarified.

(g) Additional grant from English Heritage (10/129 (9))

English Heritage had agreed to an annual payment of £420 to cover the cost of cutting the grass and surrounding paths in the Moat.

(h) Poynton Road Hedge (10/134)):

Shropshire Council had advised the Clerk that as the hedge was not on agricultural land and providing the replacement fence was less than 1m in height there was no requirement for planning approval. Members decided that there were a number of issues to be resolved and any decision on possible action was deferred to the next meeting.

(i) Drop in Centre (10/134)

Clerk reported that he had written to the Village Hall Committee offering a grant to set up a drop in centre. To date no response had been received.

(j) Simon's Garage (10/134)

Mr. Bailey had met with Mr. Reader, the owner, to discuss re-positioning the sign but the issue had yet to be resolved.

(k) Vehicle operated speed signs (10/129(5)).

Mr. Jones had sent a written report stating that Shropshire Council was in the process of reviewing the funding arrangements and he would pass on the details when they had been finalised.

(l) Sparrow Cottage.

Shropshire Council has issued an Enforcement Order requiring the site to be cleared by December 20<sup>th</sup>. An appeal was anticipated and the Parish Council would be given the opportunity to respond.

(m) Mr. Jamie – Tree work:

Clerk had written to Mr. Jamie asking for confirmation that he was going to complete the remedial work on the trees in the near future but no response had been received. Mr. Brown agreed to take some action.

(n) Circulated Parish Plan report (10/133)

Clerk confirmed that the report had been sent to the Local Press, Radio Shropshire and the Prime Minister. A number of copies had been left in the Library and the Village Hall. The only response had been from the Prime Minister '*thanking the Council for sharing their views with him*'.

**10/151 Correspondence:**

Members considered the following correspondence, received by the Clerk since the last meeting:

1. Youth Offending Service – seeking bases for cycle renovation projects. No sites identified.
2. Shropshire Council – details of changes in dates for waste collection.
3. Sue Thomas (Shropshire Council Regeneration Officer)  
A complaint had been received about anti-social behaviour at the sites of the Play Area and Youth Pod and that no action had been taken regarding the planting of trees between the play area and the houses on the Glebelands. Clerk was asked to identify how many trees were required. The trees held by Mr. Bailey could be planted and efforts would be made to secure some additional ones if necessary.
4. Shrewsbury and Telford Hospital – 'A Healthier Future.'
5. Playing Fields Association – 'The Playing Field'.
6. Shropshire Council – Draft Supplementary Planning Document – consultation document. Agenda item for next meeting.
7. Peoples Post Code Trust. Clerk to check what grants were available for Parish Councils.

**10/152 Accounts for Payment:**

Mr .J. Wilson	Salary (December)	£428.51
Mr. J. Wilson	Expenses (Nov.)	£80.63
Inland Revenue	Income Tax (December)    `	£107.51
Mr. T. Creber	Village work (December)	£417.00
Mr. A. Houlihan	Toilet facilities (December)	£50.00
Interactive Information	Norton internet security	£29.96
Mr. R. Bailey	Bonfire expenses	£77.00
	Erdington Play Area – grass cutting (Oct/Nov.)	£100.00
	Removing Youth Pod panels	£20.00
	Chain & fittings for playing field gate.	£6.20
	Paint for barrier and lamp post repair	£6.30
	Cutting Bridgeway open Space Hedge	£13.00
NWP Electrical	Streetlight maintenance	£227.57
Scottish Power	Power supply (Nov.)	£169.98
Mr. A. Houlihan	Community Christmas Event	£50.00
Scottish Power	Power supply (Dec.)	£169.98
Nobridge Ltd.	Grass cutting 17/08; 7/09; 22/09 14/10; 2/11	£661.17

**10/153 Financial Statement:**

A financial statement was tabled and approved.

**10/154 Budget and Precept Setting 2011-2012:**

Members considered a detailed report prepared by the Clerk and approved it. It was decided to make no increase in the precept for 2011 – 2012, which was set at £42,000.00

**10//155 The Youth Pod:**

Mr. Bailey had sent a report of a discussion he had held with Sue Thomas regarding the possibility of a grant from the Community Safety Partnership to cover repair costs. Clerk to follow this up and seek a quotation from the suppliers of the Pod for replacing acrylic windows with black metal sheet.

**10/156 The Glebe:**

Members considered a report from Mr. Bailey regarding a meeting with Mr. Hughes (Shropshire Wildlife Trust). It was agreed that there were a number of interesting and exciting suggestions. However no progress could be made until the Diocese had confirmed the lease for the area. Clerk to contact Mr. Watney to check the progress of the scheme.

**10/157 Exchange of Information:**

(a) Issues needing urgent attention:

(i) Highways:

Pavements:

Chairman reported pavement edges were breaking up in White Lodge Park and at other sites in the Village as a result of the recent bad weather

Salt Bins.

Mr. Dodd asked if bins could be placed by the Doctors surgery and in the lay by on Poynton Road.

A53 Re-surfacing:

Mr. Kennedy asked if a new date could be given for carrying out this work

Clerk to discuss issues with Highways Department.

(ii) Streetlights:

Some lights not working in Millbrook Drive and on the Wem Road.

Clerk to inform contractors.

Other:

1 The post box at the junction of the A53 and Wytheford Road has been removed. Clerk to seek clarification.

2. It was reported that the telephone box by the Post Office had been modernised but no action taken with the second one.

**10/158 Other Information:**

1. Wem and Whitchurch Rotary Club was given permission to use the Recreation Ground for a Car Boot Sale in aid of charity on a Saturday in February. Date to be confirmed.

2. Clerk reported that Mrs. Grist had been invited to the next meeting to talk about her 'Well Being Centre'.

3. Mole catcher has been asked to treat the Recreation and Burial Grounds as soon as weather improved.

**10/159 Unresolved Parish Business:**

The following projects/issues have yet to be resolved:

Car Park renovation – deferred until the next financial year. Mr. Brown confirmed that he was making good progress with the plans.

Poynton Road/Recreation Ground Hedge – deferred until next meeting.

Traffic Lights - see report in September minutes.

Fence on A53 – see item under October Moat report.

Vehicle Operated Speed Controls – awaiting report from Shropshire Council.

Local Joint Committee - substitute Councillor. Committee under review by Shropshire Council.

Burial Ground Paths – deferred until next financial year.

Signs to Car Park and RAF Shawbury; A53 Crossing sign and sign on Poynton Road - Shropshire Council confirm that they will be installed before the end of the financial year.

Sparrow Cottage.

Car Park Tree.

Cycle Track – awaiting response to grant application.

Erdington Close Play Area – Fence painting. (Planned for action in spring 2011)

Grit Bins

Church Street Lighting.

Youth Pod repairs.

Remedial Tree work.

Simon's Garage

Drop in Centre

CCTV – connection to Broadband and authorisation for equipment checks by Councillors

**10/160 Site Meetings:**

No reports tabled.

**10/161 Reports from:****(a) Police:**

A written report had been received which indicated that in the period November 9<sup>th</sup>. to December 9<sup>th</sup>. the following offences had been recorded:

Burglary non-dwelling – 4; Assault – 1; Theft of motor vehicle – 1; Theft from motor vehicle – 1; Theft of property -1.

**(b) Youth:**

No report tabled

**(c) RAF Shawbury:**

No report tabled.

**(d) Shropshire Council:**

A written report prepared by Councillor Jones was issued to Members. Copy on file.

**10/162 Planning Applications:**

(1) The following applications were considered by Members:

1. Brickyard Farm, Poynton Road – erection of a detached dwelling and a detached garage for existing property. Application supported.
2. Shawbury Park, Shawbury – conversion of farm buildings to 4 two bedroom dwellings with septic tank drainage. Application supported.
3. The Croft, Muckleton – erection of a two storey extension to rear and a single storey garage. Application supported.

(2) The following applications have been approved by Shropshire Council:

- 3, Church Close, Shawbury – erection of a building for caravan storage.
- Mill House, Moreton Mill – erection of a replacement greenhouse.

**10//163 Committee Reports:**

(a) Moat Committee:

A copy of the minutes from the Committee meeting held on November 8<sup>th</sup>. and of the site meeting with English Heritage and the Environment Agency had been sent to all Members and were noted. Copies on file.

Mr. Brown confirmed that the recent bad weather had prevented a start on developing the pools. Notices would be published advising residents of the proposals and The RAF had agreed to help with the project.

**10/164 Press Matters:**

.It was decided to notify the press of the resignation of Mr. Jones and of the decision not to raise the precept level.

**10/165 Date and Time of next meeting:**

The next meeting will be on January 11<sup>th</sup>.2011. at 7.00pm in Shawbury Village Hall.

**Approved as a true record of the Meeting.**

Signed J. Manley (Chairman)      Date January 11<sup>th</sup>. 2011